



Summer 2020 Internship Program

Spend an inspiring summer on Lake Champlain in beautiful Burlington, VT!

This opportunity is available to exceptional college and high school students. The program aims to give emerging theatre artists access to the world of professional theatre and offers hands-on immersive learning in all aspects of theatrical production. Participants are integral to the rehearsal and performance process, working closely with the company. Participants support our mainstage production as it is created, rehearsed, and performed in four venues around the state.

Our program is the perfect way to have a full immersion experience and has been offered as part of our summer season since 2010.

What we are looking for in a candidate:

We select students for this program who demonstrate a passion for theatre and a strong desire to learn in an intensive environment. Ideal participants are good communicators, dedicated, organized, and innovative. We look for emergent artists who have a collaborative spirit and have some working knowledge of theatre production.

Commitment:

6-week position June 22 - August 3. One position available.

4-week positions July 6 - August 3. Two positions available.

2-week position July 20 - August 3. One position available.

Stipend:

Internships pay \$100 weekly and some meals are provided during performance weeks.

Positions available as follows:

Assistant Stage Manager/Assistant to the Producers (6-week position)

- *Assist our Production Stage Manager for all rehearsals and performances.*
- *Assist Producers and Production Manager with implementation of daily schedule including company travel, meals, special events, and housing.*

Assistant to the Costume Designer (4-week position)

- *Work closely with VSF Costume Designer as they build the show and implement the show in each of 4 performing venues. Work wardrobe and run crew during performances.*

Assistant to the Set Designer and the Technical Director (4-week position)

- *Work closely with VSF Set Designer and Technical Director as they build the show and implement the show in each of 4 performing venues. Work run crew during performances.*

House Management/Box Office Coordinator (2-week position)

- *Assist Production Manager with Box Office.*
- *Coordinate Front of House and oversee volunteer ushers at 3 outdoor performance venues.*
- *Work with ticket vendors for will call/pre-sales.*

Overall schedule:

Hours vary but expect to be available for any hours that are needed. VSF rehearses in South Burlington, VT in the evenings and all day on Saturdays. Technical/design/marketing work happens both during daytime hours and during the evening. Once the show is in tech and performance, expect very long days that start at 9AM. Weekly Internship Meetings offer the opportunity to de-brief, ask questions of the VSF Creative Team, and process what you are experiencing. Internship Team observes the company in rehearsal prior to opening. Workshops offered throughout the internship include: Introduction to Vermont Shakespeare Festival and *The Merry Wives of Windsor*, Run Crew 101, Rountable with the Design Team, and Preparing for the Profession.

Next steps?

Fill out the online application, linked on our website, and then email your resume to jena@vermontshakespeare.org.

2020 Application deadline - March 15th.

Program acceptance notification date: April 10th.

Important things to know:

- If your college or university offers a way for you to get credit for a summer internship, we are happy to assist you and your advisor with creating a structure that offers regular assessments and outlines specific goals/learning outcomes.
- Housing is not available as part of this program. We can direct you to local rental/sublet resources if you are joining us from out of town.

- You will need your own transportation, carpooling is possible at times during the internship, particularly for our run at Highland Center for the Arts, but you must be able to be independent with travel.
- Due to the intensity of our schedule, interns are not able to work another job during this program. Additionally, we cannot work with conflicts of any kind. Signing on for this means being 100% available when we need you.
- We are a small festival. When you work with us you become part of our creative family; developing relationships with professional artists whose perspective and work will be an important part of your learning experience.
- We consider the relationships we establish with our summer students extremely important. Upon successful completion of the program, VSF will continue to support you after the internship is completed- we are happy to write letters of recommendation for college or graduate school. We will be a reference for you as you start your career.

Feedback from program participants:

“Working with Vermont Shakespeare during the summer was one of the most rewarding, fun, and insightful experiences of my life as an actor.”

“Every person you work with is spectacular and it is a wonderful opportunity that will make an impact on your life.”

Questions? We are here to help!

Email VSF Co-Artistic Director Jena Necrason at jena@vermontshakespeare.org

Visit us at <http://www.vermontshakespeare.org>